



# MODEL CODE OF CONDUCT

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*Please note that this document is a standard guideline and can be altered to meet the requirements of your group/organization.*



Name of Group .....

## Model Code of Conduct

- People will be treated with dignity and respect regardless of race, nationality, gender, sexual orientation, disability, age, belief or marital status.
- At all times people's feelings will be valued and respected. Language or humour that people find offensive will not be used e.g.: sexist or racist jokes or terminology that is derogatory to someone with a disability.
- No one will be harassed, abused or intimidated on the grounds of their race, sex, age, nationality or sexual orientation. Incidents of harassment will be treated seriously. If the matter cannot be resolved by way of an acceptable apology and an undertaking that the offence will not be repeated, the following action will be taken:
  - In a case involving staff, disciplinary action will be taken according to the procedure outlined in their conditions of service;
  - In a case involving a member of the community organisation, he or she shall be suspended from membership until such time as he or she can appear before the Committee in accordance with the constitution or established procedures

Adopted (date) .....