

Your Queries Answered

- **Who should ask for the re-registration?**
If you are the child's natural parents and are now husband and wife, you must fill in the details and sign this form.
- **Can a step-father, adoptive father or anyone else sign as the child's father?**
No, only the natural father, if he is also the mother's husband.
- **If one of the parents has died, can the birth be registered again?**
Yes, if the father's name was entered on the original birth record, or if there has been a legal ruling as to who is the actual father.
- **If the child has died, is it possible to register the birth again?**
Yes, if the child was living at the time of the parents' marriage.
- **Can I change my child's name?**
If you have evidence that your child has used new forenames within 12 months of the original birth registration, then it may be possible to record the forenames. You may be able to change your child's surname in some circumstances. Ask the registrar to explain or ring Corrections and Re-registration Section on 0151 471 4806.
- **Is there anything to pay?**
There is no charge for the re-registration of the birth but the usual fee will be charged for any certificates issued.
- **What is the address of the registrar for the district in which your child's place of birth is situated?**
Corrections and Re-registration Section at the General Register Office will be pleased to supply the address. Please ring us on 0151 471 4806.
- **What if the mother is married to someone other than the child's father?**
It may still be possible to change the child's surname but not on the birth certificate. Contact your local Citizens Advice Bureau or a solicitor for advice.
- **Any special problems?**
If, for example, the parents cannot complete the form, and another person is supplying the information, please write to the address in Part A, explaining the circumstances.
- **Any further questions?**
If you have any trouble in understanding any of the points or questions on this form, please ring Corrections and Re-registration Section on 0151 471 4806 or write to us at the address in Part A. Alternatively you may prefer to ask your local registrar.

This form is produced on behalf of the Registrar General. The information contained in the form is based on the Births and Deaths Registration Act 1953 and the Legitimacy Act 1976, but is not a full statement of the law.

APPLICATION BY THE *NATURAL* PARENTS FOR THE RE-REGISTRATION OF THEIR CHILD'S BIRTH FOLLOWING THE PARENTS' MARRIAGE

What is the re-registration of a child's birth following the *natural* parents' marriage?

- making a new record of your child's birth
 - showing your child to be a child of your marriage, where
 - your child was born in England or Wales
 - your child has been legitimated by the marriage
- the new record is made at the register office for the district where your child was born (usually the register office which issued the original birth certificate)
- the new record may be made by one of you attending either the original register office or some other register office in England or Wales and making a declaration of the particulars required to be registered (if you both live outside England and Wales there is a special procedure which involves your application being submitted to the General Register Office at the address below)
- the new record is made on the authority of the Registrar General, which may be granted by the registrar making the new record (that is the registrar in whose district the place of birth is situated), or your application will be referred to the General Register Office at the address below
- the new birth record replaces the original record and future birth certificates are issued from the new record

How do we apply for the re-registration?

- please complete Sections 1-8 overleaf
- take or send the completed form to the registrar of births and deaths for the district where your child was born, or to some other registrar of births and deaths in England or Wales, with these documents:-
 - child's birth certificate
 - your marriage certificate
 - any document asked for in Section 5, and
 - if the child or a parent is not living, the death certificate(s) if available
- if the registrar needs to refer your application to the General Register Office and you do not want to part with your original documents, you can ask at the register office whether your documents can be photocopied, in order for the copies to be sent to the General Register Office at the address below
- if you cannot attend at a register office in England and Wales for the re-registration of your child's birth you should send your application direct to the General Register Office, GRO Corrections, PO Box 476, Southport PR8 2WJ
- please also see "Your Queries Answered" at the back of this form

PARENTS TO COMPLETE SECTIONS 1-6

EACH PARENT TO COMPLETE THE APPROPRIATE DECLARATION

Section 1 - Child's details

| | | | |
|---|-------|------|---|
| CHILD'S SURNAME AS ORIGINALLY REGISTERED | | | |
| SURNAME BY WHICH YOU WISH THE CHILD NOW TO BE KNOWN (This cannot always be changed) | | | |
| If the child is 16 years of age or over his or her written consent must be obtained before the surname can be changed | | | |
| FULL FORENAME(S) OF CHILD | | | |
| DATE OF BIRTH | | | PLACE OF BIRTH (FULL ADDRESS OF THE HOSPITAL OR HOUSE WHERE CHILD WAS BORN) |
| DAY | MONTH | YEAR | |
| IS CHILD STILL LIVING? | | | |

Section 2 - Natural father's details

| | |
|----------------------------------|--|
| SURNAME | |
| FULL FORENAMES | |
| PLACE OF BIRTH (town and county) | OCCUPATION (if unemployed or retired give last job) |

Section 3 - Mother's details

| | | | |
|---|----------|--|---|
| SURNAME NOW | | MAIDEN SURNAME | |
| FULL FORENAMES | | | |
| PLACE OF BIRTH (town and county) | | OCCUPATION (if unemployed or retired give last job) | |
| AT TIME OF CHILD'S BIRTH WAS THE MOTHER (tick one box) | SINGLE | <input type="checkbox"/> | GIVE DETAILS OF MOTHER'S PREVIOUS MARRIAGE(S) |
| | MARRIED | <input type="checkbox"/> | |
| | WIDOWED | <input type="checkbox"/> | |
| | DIVORCED | <input type="checkbox"/> | |
| DATE | | | |
| PLACE | | | |
| PREVIOUS HUSBAND'S FULL NAMES | | | |

Section 4 - Marriage details

| | | | |
|---|-----------------------------------|--|--|
| PLACE OF MARRIAGE | DATE OF MARRIAGE | | |
| | DAY | MONTH | YEAR |
| AT TIME OF YOUR MARRIAGE WHERE WAS THE NATURAL FATHER'S PERMANENT HOME? (tick one box) | <input type="checkbox"/> ENGLAND | <input type="checkbox"/> N. IRELAND | IF USA OR CANADA PLEASE NAME THE STATE OR PROVINCE |
| | <input type="checkbox"/> WALES | <input type="checkbox"/> IRISH REPUBLIC | |
| | <input type="checkbox"/> SCOTLAND | <input type="checkbox"/> ANY OTHER COUNTRY, PLEASE SAY WHICH COUNTRY → | |

Section 5 - Court decisions

| | | | |
|---|--------------------------|--------------------------|--|
| | YES* | NO | |
| HAS ANY COURT ORDER BEEN MADE NAMING CHILD'S FATHER? | <input type="checkbox"/> | <input type="checkbox"/> | PLEASE TICK YES OR NO TO EACH QUESTION *IF YOU TICK YES TO ANY OF THE QUESTIONS, THE COURT ORDER(S) SHOULD BE SENT WITH THIS APPLICATION |
| HAS THE CHILD BEEN ADOPTED? | <input type="checkbox"/> | <input type="checkbox"/> | |
| IS THE CHILD A WARD OF COURT OR IN CARE OF LOCAL AUTHORITY OR GUARDIAN? | <input type="checkbox"/> | <input type="checkbox"/> | |
| HAS ANY COURT ORDER BEEN MADE WHICH DOES NOT ALLOW A CHANGE TO THE CHILD'S SURNAME? | <input type="checkbox"/> | <input type="checkbox"/> | |

Section 6 - Register Office

AT WHICH REGISTER OFFICE IN ENGLAND AND WALES WILL ONE OF YOU ATTEND?

IF YOU ARE LIVING OUTSIDE ENGLAND AND WALES AND NEITHER OF YOU CAN ATTEND AT A REGISTER OFFICE IN ENGLAND OR WALES PLEASE TICK THIS BOX

Section 7 - Declaration by natural father

THIS DECLARATION MUST BE COMPLETED BY THE CHILD'S ACTUAL, THAT IS NATURAL, FATHER. NO PERSON MAY SIGN ON HIS BEHALF.

I have read the warning below and I **DO SOLEMNLY DECLARE** that I am the natural father of the child whose details are given in Section 1

Signature Date

Address

Postal Code Telephone number

Section 8 - Declaration by mother

THIS DECLARATION MUST BE COMPLETED BY THE CHILD'S MOTHER. NO PERSON MAY SIGN ON HER BEHALF.

I have read the warning below and I **DO SOLEMNLY DECLARE** that the man named in Section 2 is the actual (that is natural) father of the child

Signature Date

Please sign in the surname you use now

Address

Postal Code Telephone number

Parental Responsibility

Parental responsibility is acquired automatically by the mother and, where he is married to the mother, the father. Once parental responsibility is acquired only a court can remove it. If you require further information you may wish to seek legal advice.

WARNING: ANY PERSON WHO DELIBERATELY GIVES FALSE INFORMATION FOR THE REGISTRATION OF A BIRTH MAY BE PROSECUTED