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**Please see below our May Bank Holiday 2024 opening times as well as some useful information for Havering Registration Service, Langtons House, Billet Lane, Hornchurch, RM11 1XJ**

### **Birth Registrations**

We will be offering a Birth Registration Service at Langtons House as normal, although appointments may be limited if there is extra demand for Death Registrations.

Appointments for Birth Registrations can still be made during this time by visiting [www.havering.gov.uk/births](http://www.havering.gov.uk/births)

### **Death Registrations**

There is no requirement for relatives to collect the Medical Cause of Death Certificate from the GP, hospital, hospice or care home.

A scanned copy of the signed certificate along with next of kin details will be emailed direct to the Register Office from the GP, hospital, hospice or care home.

**Please be aware of the bank holidays as this may delay when the GP, Hospice or Hospital can email this to us.**

Following the Registration we will scan and email the green certificate for burial or cremation to the crematorium or cemetery and copy in the funeral directors you are using.

If a timely burial is required, a green form can be issued before registration, however we can only issue this on receipt of a Medical Cause of Death Certificate emailed to us from a Hospital or GP. Providing the certificate meets the criteria for registration we can then issue the paperwork for the funeral to take place.

Date	Service	Opening Times
Monday 6 May 2024	<b>BANK HOLIDAY - CLOSED</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	8.00am – 10.00am
Tuesday 7 May 2024 – Friday 10 May 2024	<b>Normal Service</b>	9.00am – 5.00pm (Closed between 12-1pm)
Saturday 11 May 2024	<b>Pre-Booked Ceremonies ONLY</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	9.00am – 4.30pm (Closed between 12-1pm)
Sunday 12 May 2024	<b>CLOSED</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	8.00am – 10.00am
Monday 13 May 2024 – Friday 17 May 2024	<b>Normal Service</b>	9.00am – 5.00pm (Closed between 12-1pm)
Saturday 18 May 2024	<b>Pre-Booked Ceremonies ONLY</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	9.00am – 4.30pm (Closed between 12-1pm)
Sunday 19 May 2024	<b>CLOSED</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	8.00am – 10.00pm
Monday 20 May 2024 – Friday 24 May 2024	<b>Normal Service</b>	9.00am – 5.00pm (Closed between 12-1pm)
Saturday 25 May 2024	<b>Pre-Booked Ceremonies ONLY</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	9.00am – 4.30pm (Closed between 12-1pm)
Sunday 26 May 2024	<b>CLOSED</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	8.00am – 10.00am
Monday 27 May 2024	<b>BANK HOLIDAY - CLOSED</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	8.00am – 10.00am
Saturday 22 May 2024	<b>Pre-Booked Ceremonies ONLY</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	9.00am – 4.30pm (Closed between 12-1pm)
Sunday 23 May 2024	<b>CLOSED</b> <b>Emergency on call for Death Registrations</b> Issuing of a Green Form for those that require a timely burial	8.00am – 10.00am