

Bank Holiday Registrars Service Changes – August 2024

Please see below our August Bank Holiday opening times for Havering Registration Service, Langtons House, Billet Lane, Hornchurch, RM11 1XJ.

<u>Date</u>	<u>Service Offered</u>	<u>Opening Times</u>
Friday 23 August 2024	Normal Service	9.00am – 5.00pm (Closed between 12.00pm – 1.00pm)
Saturday 24 August 2024	Emergency on Call for Death Registrations* (Issuing of a Green Form for those that require a timely burial.)	9.00am – 11.00am
Sunday 25 August 2024	Emergency on Call for Death Registrations* (Issuing of a Green Form for those that require a timely burial.)	8.00am – 10.00am
Monday 26 August 2024 Bank Holiday	Emergency on Call for Death Registrations* (Issuing of a Green Form for those that require a timely burial.)	8.00am – 10.00am
Tuesday 27 August 2024	Normal Service	9.00am – 5.00pm (Closed between 12.00pm – 1.00pm)

*The GP/Doctor will issue the Medical Cause of Death Certificate, which will need to be emailed across to registration1@havering.gov.uk with contact details for the Next of Kin. We are unable to issue a Green Form until we have received a correctly completed Medical Cause of Death Certificate.

If the paperwork is received during the hours listed above, a Registrar will check the paperwork is correct and will then contact the family on the details supplied to issue the paperwork for the timely burial, this will be electronically sent to your Funeral Director/Cemetery. An appointment for registration will be made at the same time for the following week (within 5 days of death.)

The emergency on call number for the London Borough of Havering is: 01708 433999, if you need to contact someone they will pass a message onto the Registrars Department.